



EUROPE connects!

Jan 2019

You are interested to improve your language skills and knowledge in Germany while you gain experience abroad and get to know another culture ...

As partner of regional companies and institutions in Northern Thuringia, we arrange various offers and support you in the preparation, the contact with companies and institutions as well as consultancy in case of individual questions, such as recognition of foreign qualifications and education, language courses or integration offers.

Currently we are looking for students/graduates (f/m) who are interested in:

## Unpaid Internship (3 month):

in the field of:

Administration, office organization, communication, customer care and information  
in a large institution in Nordhausen and environment

### Your requirement:

- Student or graduate in the field of: administration, management, communication, public relations, German language or similar
- Good knowledge of German (at least A2)
- Open for customer contact
- Basic MS Office knowledge (Office, Excel, Outlook)
- Independent work, teamwork, personal initiative

Are you ready for the next challenge and want to know more about the internship?  
The European Service Northern Thuringia supports you with the contact making and communication process with the hosting institution and gives your individual support for your integration. If you are interested in the internship, don't hesitate to contact us! Our services are free of charge!

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